



## Safety Accountability for Returning to Work – COVID-19

### How OPG is keeping you safe at work:

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#### 1. Physical Distancing

- ✓ In all lunch rooms, instructions are posted detailing seating locations and lunch times.
- ✓ Available seating in offices is moderated by physical distancing protocols. Some areas may be cordoned off by red tape, indicating the area must be avoided.
- ✓ Maintain physical distancing of at least 2 metres at all times. Where this is not possible, OPG issued face masks must be worn. This includes all travel while on an OPG site (including in the parking lot where 2 metres cannot be maintained).

#### 2. Daily Screening Requirements via Formstack or Screening Kiosk at Site

- ✓ Field Staff that have no site access are required to visit the COVID-19 screening locations that are located at each designated work location.
- ✓ For those with email access, follow the instructions in your email from the facility you are reporting to and fill out the Formstack daily.

#### 3. Access to Protected Areas (PA)

- ✓ Security buckets and all high touch surfaces within the plant will be cleaned multiple times during each shift.
- ✓ Prox cards are to be held throughout security screening instead of being hung up.
- ✓ Footprints indicating appropriate distance are located on the floor for temperature screening after passing through the metal detector and scanner. For any temperatures reading higher than 38 degrees, you will be asked to step to the side and re-do the screening after a few minutes. If the temperature is still higher than 38 degrees, a supervisor must be contacted.

#### 4. Mask Usage and Issuance

- ✓ Site issued masks are available from your supervisor with paper bags for storage. Where 2 metres of separation cannot be maintained, all employees are required to wear the appropriate masks. Homemade masks will not be allowed to be worn.

#### 5. Hygiene

- ✓ Utilize the hand sanitizer and hand washing stations throughout the plant frequently and advise your supervisor if they are empty.



## How you can keep each other safe:

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OPG cares about the health and safety of its employees. In order to keep one another safe, please follow the advice from our public health officials and look out for one another at all times.

Ontario Public Health has been focused on containment of the outbreak and the prevention of further spread. You can stay healthy and prevent the spread of infections when not at work by:

- ✓ Washing your hands often with soap and water for at least 20 seconds.
- ✓ Avoiding touching your eyes, nose or mouth with unwashed hands.
- ✓ Avoiding close contact with people who are sick.
- ✓ Coughing or sneezing into your sleeve and not your hands.
- ✓ Staying home if you are sick to avoid spreading illness to others.
- ✓ Avoid all non-essential trips in your community.
- ✓ Do not gather in groups.
- ✓ Limit contact with people at higher risk, such as older adults and those in poor health
- ✓ Go outside to exercise but stay close to home.
- ✓ If you leave your home, always keep a distance of at least 2 arms lengths (approximately 2 metres) from others. Household contacts (people you live with on a regular basis in shared accommodations) do not need to distance from each other unless they are sick or have travelled in the last 14 days.
- ✓ Face masks should be worn when a 2 meter distance from others cannot be maintained.
- ✓ To maintain the necessary 2 metre distance drive alone where possible. If you must carpool, ensure that every individual in the vehicle wears a face mask.

If you have any questions, ask your supervisor for clarification.

Let's work together, look out for one another and self-regulate on & off site for everyone's safety!